

GIDEON NO. 37 SCHOOL DISTRICT NETWORK/INTERNET USER AGREEMENT (AUP)

Access to network resources and the Internet is an unparalleled opportunity to interact with the world at large. This opportunity brings with it a number of responsibilities. In order to use the network and Internet services available through the Gideon School District network individuals must agree to abide by the following regulations.

The goal of the Gideon School District in providing Internet service to students and teachers is to promote educational excellence by facilitating resource sharing, research, innovation, communication, and collaboration while also expanding educational opportunities outside of the standard school day.

Student, employee, and guest use of district network resources, including use of the Internet, is considered to indicate acknowledgement of this district Network User Agreement.

Information Content & Uses of the System:

Along with national and international access to computers, people, and information valuable to the education process comes the availability of material that may not be considered of educational value in a school setting. The Gideon School District takes precautions to restrict access to controversial materials by teaching students responsible computer and Internet use, and through the utilization of content filtering software to generate a “best effort” to block student access to inappropriate materials. The Internet is a mostly unregulated space. Therefore, inappropriate material will exist. The Gideon School District does not condone the use of such inappropriate materials and does not permit usage of such materials in the school environment. Users knowingly bringing or allowing such materials into the school environment may be subject to disciplinary action. The use of any Gideon School District network is a privilege that may be revoked by the administrators of the network at any time for abusive or inappropriate conduct. Commercial uses of the system, advertising for profit, and/or promoting a political campaign are strictly prohibited. Inappropriate use of computers, software, or the Internet will result in cancellation of these privileges.

Copyrighted Material:

Students, staff, and faculty are expected to be familiar with copyright law and ethical use of copyrighted material. Copyrighted material must not be placed on any system connected to the Gideon School District without the author’s permission. Users may download copyrighted material for their own use only if permitted under the specific circumstances. Reproduction of copyrighted material is strictly forbidden without authorization of the author. Illegal (pirated) software will not be allowed on the system under any circumstances.

Unacceptable uses of the network and Internet include, but are not limited to:

- Violating the privacy of others by intentionally viewing, copying, modifying, or deleting files, passwords, data, emails, or electronic communications that belong to someone else.

- Bypassing measures designed to restrict minors' access to harmful materials.
- Accessing, acquiring, storing, or displaying inappropriate or offensive materials.
- Tampering with or vandalizing computer/network hardware or software.
- Using district resources to harass, bully, or demean another individual through written, visual, or auditory means or by sending persistent unwanted email or using foul or offensive language.
- Accessing, viewing or disseminating information using school or district resources, including e-mail or Internet access, that constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion or ethnic origin); presents a clear and present likelihood that, because of their content or their manner of distribution, they will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities; or will cause the commission of unlawful acts or the violation of lawful school regulations is prohibited.
- Accessing information without authorization, giving out passwords, causing a system to malfunction, mass consumption of system resources, or violating copyright protection.
- Failure to abide by existing Federal and State Laws in force regarding electronic communication and electronic networks.
- Attempting to infiltrate another computer or computing system or otherwise performing any unlawful activity utilizing the network. This includes any form of hacking or the introduction of viruses into any computer system.
- Accessing, viewing or disseminating information using district resources, including e-mail or Internet access, that is pornographic, obscene, child pornography, harmful to minors, obscene to minors, libelous, pervasively indecent or vulgar, or advertising any product or service not permitted to minors.
- Any unauthorized, deliberate or negligent action that damages or disrupts technology, alters its normal performance or causes it to malfunction is prohibited, regardless of the location or the duration of the disruption.
- Violating the online safety issues listed below.

Online Safety Issues:

- Student users are prohibited from sharing personal information about themselves or others over the Internet, unless authorized by the district. Never give out personal information (address, phone or social security number) about yourself or anyone else.
- Never send pictures that are personally identifiable over the Internet.
- Never agree to a personal encounter or meeting with someone you met online without parental approval
- If you accidentally access a web page that makes you feel uncomfortable or if you receive a message or email that you feel is inappropriate or makes you feel uncomfortable, report it immediately to your instructor or other school official.

Electronic Communications:

- A user is responsible for all electronic communications (including email, texts, and other electronic/digital communications) originating from the user's ID or password or user owned device.
- Email and accounts providing any form of electronic communication are to be used only by the registered user.
- Users are not to interfere with the network traffic by sending broadcast or chain letters to lists or individuals. Users are not to send or forward any form of spam e-mail.
- Forgery or attempted forgery of electronic communications is illegal and is prohibited.
- Users are prohibited from sending unsolicited electronic communications to more than ten addresses per message, per day, unless the communication is a necessary, employment-related function or an authorized publication.
- All users must adhere to the same standards for communicating online that are expected in the classroom and that are consistent with district policies, regulations and procedures.
- Electronic communications, including email, are not guaranteed to be private. The district reserves the right to inspect any and all electronic communications composed, received, or passing through our network. Messages dealing with inappropriate or illegal activities will be reported to appropriate authorities.
- Electronic communications must be used responsibly. Generally, access to these services will be limited or restricted during regular school hours. Used of student electronic communications services is not allowed during the regular school day unless utilized as part of a class project under the direction of a teacher or as allowed by other rules and procedures. Employee or guest use of electronic communication services may not interfere with network operation or the employees' job performance.

General Issues:

- Student or employee owned devices are not allowed on the district network without prior permission. Any attempt to bypass system security to install such a devices is a violation of acceptable use.
- Student or employee owned devices may not interfere with network operations in any manner.
- Data use by student or employee owned device must conform to all acceptable use provisions.
- The District will not tolerate any form of cyber bullying through the use of electronic communications. Anyone who engages in this will be in violation of this agreement and subject to disciplinary action.
- The district reserves the right to inspect any material stored in files to which users have access and will edit or remove any material which the district staff, in its sole discretion, believes may be objectionable. .
- The use of streaming audio or video shall be limited to appropriate educational use.
- The use of any "high bandwidth" application or function shall be limited to appropriate educational use during regular school hours and may be restricted at other hours if it interferes with the necessary business functioning of the network.

- All users will adhere to the limitations of the district’s technology licenses. Copying for home use is prohibited unless permitted by the district’s license, and approved by the district.
- Unauthorized disclosure, use, and dissemination of personal information regarding minors is prohibited.

By using the Gideon School District network system you are agreeing to abide by the “Gideon School District Network User Agreement”. The district reserves the right to add to or modify this agreement at any time. Should you violate any portion of this agreement, all network and Internet privileges may be revoked. In addition inappropriate or illegal use of network facilities may result in civil or criminal lawsuits. Parents and/or guardians may be held accountable for inappropriate use by their child.

Parents who do not wish their child to have non-curricular related access to the Internet must provide signed and dated written notification of their desire to the appropriate building level principal. Once received, the district will provide a “best effort” to prevent non-curricular related access for the named child.

Publication of this notice in student and employee handbooks and on the district web site shall constitute notification of these regulations. This usage agreement shall be bound by board policy EHB-R-L which shall take precedence over any rules and regulations stated in this agreement in event of a conflict between the two.

Revision Board Approved 11/10/2011

Employee or guest signature

Date: