



## **STUDENT WORKERS**

From time to time the district hires student workers for various functions. During the school year this may be for cafeteria work or for after school cleaning in one of the buildings. Student workers are expected to be punctual and are expected to notify the appropriate contact if they are unable to be present for work. Student positions are temporary and may be discontinued at any time. Student workers are expected to follow appropriate policies and procedures. Failure to consistently follow policies and/or procedures may result in discontinuance of employment at any time without additional notice or warning. Failure to complete assigned tasks, failure to be punctual, or absenteeism from work may result in immediate discontinuance of employment.

## **SUMMER WORK**

Maintenance summer student employees are hired to assist the maintenance staff as they get the buildings and grounds ready for the coming school year. Some samples of the work to be performed include helping with general cleaning such as cleaning blinds; cleaning, stripping, mopping, waxing, and buffing floors; painting inside and outside of buildings; cleaning outside of buildings; mowing with push mowers; trimming with weed trimmers; cleaning the grounds; helping with maintenance projects; and other generally assigned duties. A substantial portion of the work is outside work. There is an expectation that student employees work for 10 weeks during the summer and the work hours are generally 7 AM until 4 PM with one hour off for lunch. Students must be at least 16 years old to be hired for a general summer employee.

Technical summer student employees are hired to help with general maintenance and installation of the network and computer resources. In general, these students must have been involved in a computer networking/maintenance class prior to being hired during the summer to assist with technology resources.

From time to time other summer student worker positions may be available depending upon the need within the district. These positions will be filled on an as needed basis.