

How to Manage Music, Podcasts, and Apps on Your iPad

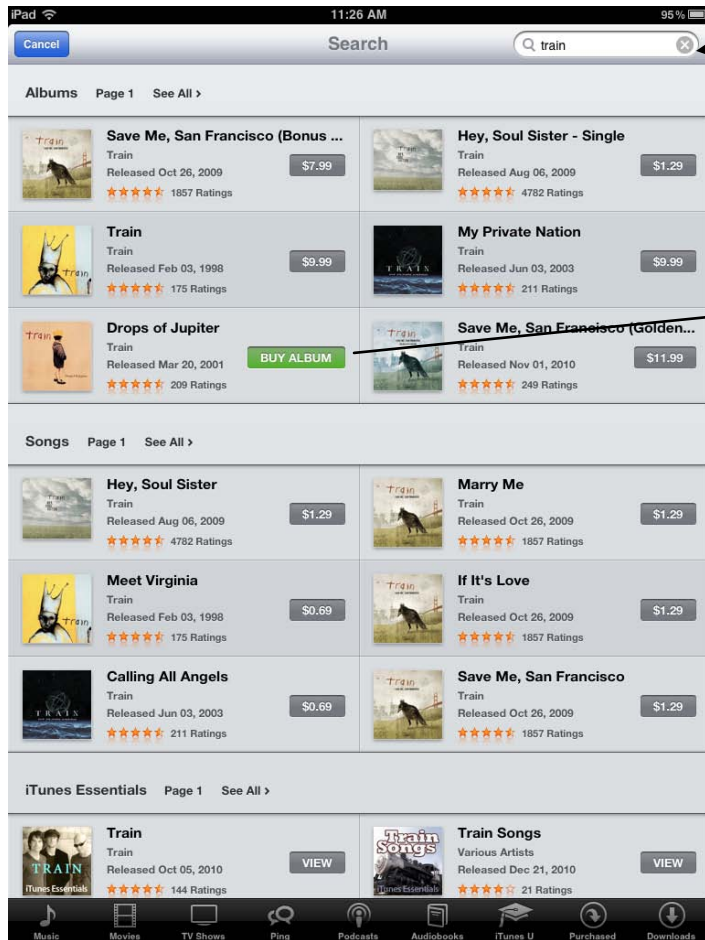
Due to the way the district manages apps, you **WILL NOT** be allowed to sync your iPad with **ANY** computer or iCloud. However, you will still be able to add your choice of apps, music, podcasts and other content to your device as long as it meets the district guidelines. Your teacher may also establish a “class account” so that you may download teacher selected apps to your iPad you will be using during the year. Since you will NOT be able to sync your iPad to manage your purchases you will need another way to add and remove the content you select.

In order to purchase apps and music you select you will need to setup your own itunes account. Once you have your account established you will be able to purchase those items you choose. When your teacher wants you to download specific apps for class use she will give you the account username and password information to use for classroom apps she/he selects.



To Purchase Music: Simply click on the itunes icon and sign in with your itunes account you created.

To Purchase Apps click on the App Store and login in. Follow the same steps to purchase apps as you do for music

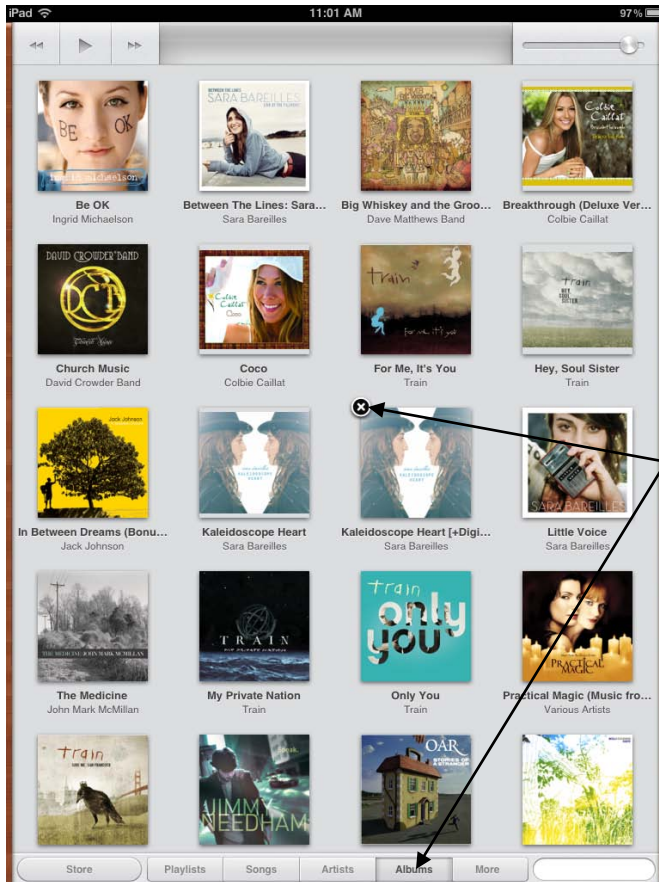


Search for the artist, song or album you wish to purchase.

Click on the price and a "Buy" button will appear. If you wish to purchase click the "Buy" button and an "Install" button will be shown. Click the "install" to put the music on your ipad

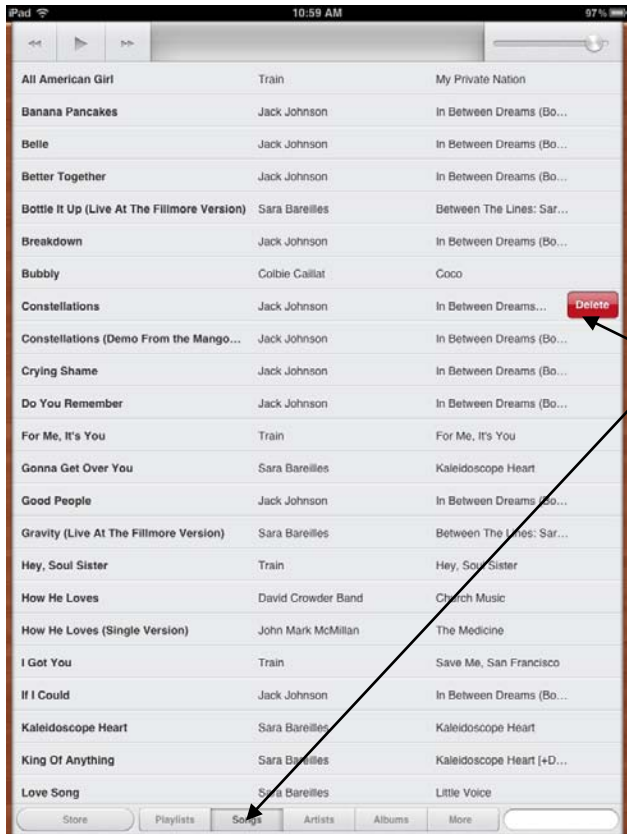
How to Manage Music on your iPad

Since you are not allowed to sync your iPad you need an alternative way to manage music on your device.



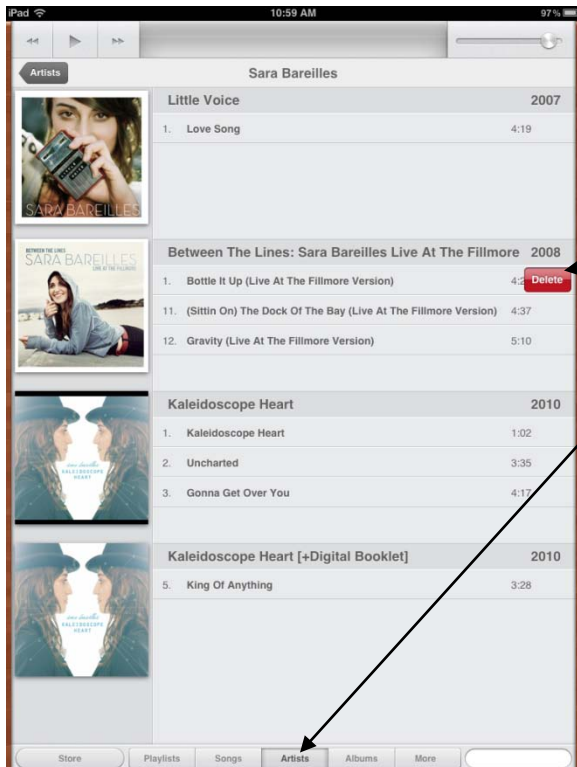
To remove Albums from your Device. Open your Music Icon and select "Albums". This will bring up all the albums on your iPad.

To remove an album from your device. Touch and hold the icon. Once the X appears on the upper left hand corner of the icon, click to remove the album. Although the album is removed from your device it is still in your iTunes account and can be added back to your iPad at anytime.

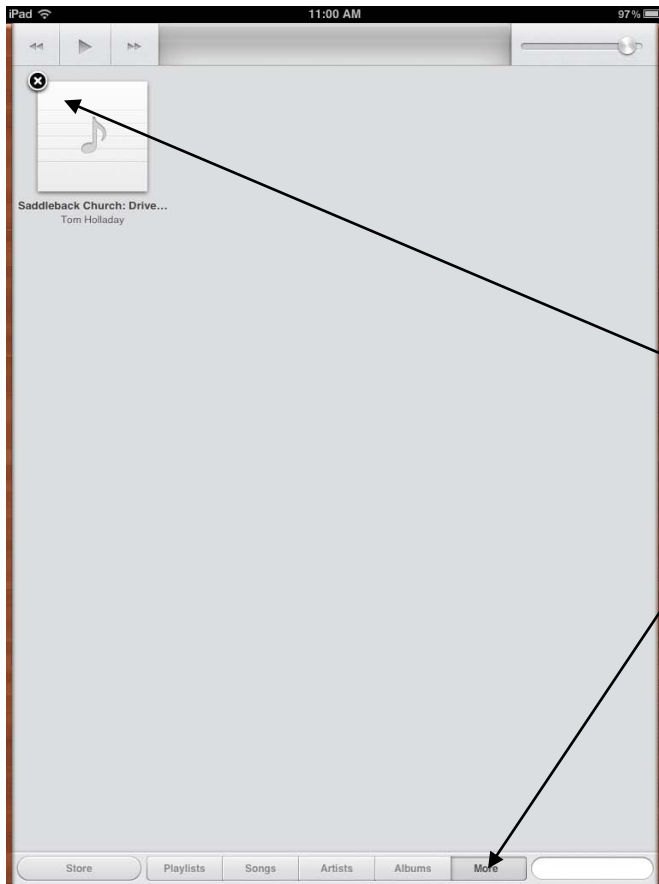


To remove Songs from your Device. Open your Music Icon and select "Songs". This will bring up all the albums on your ipad.

To remove a song from your device. Place your finger on the song to be removed and swipe to the right. A red "Delete" button will appear. Click the delete button to remove the song. Although the song is removed from your device it is still in your itunes account and can be added back to your ipad at anytime.



Songs may also be removed by selecting the **Artist tab**, then swiping your finger from left to right on the song to be removed. Click the **delete** button to remove the song from the device.



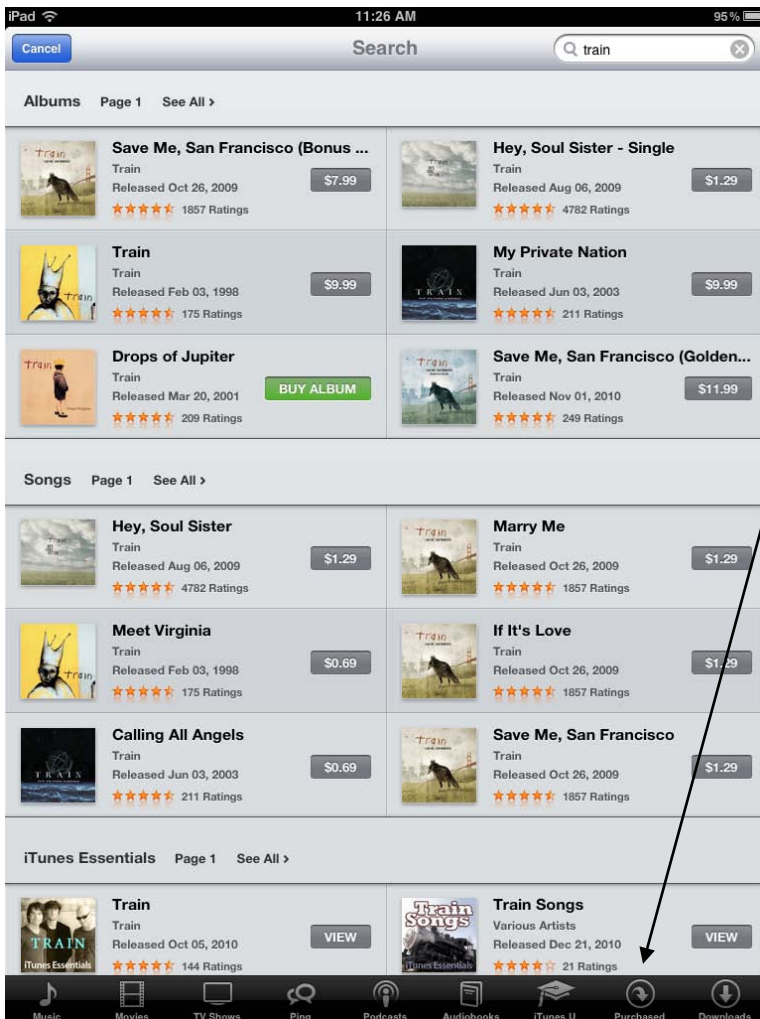
To remove Podcasts. Open the Music Icon. Click on **More** tab and select Podcasts. This will bring up a list of the podcasts you have loaded.

Touch and hold the podcast you wish to remove until an x appears in the upper left hand corner of the podcast. Tap the X to remove the podcast.

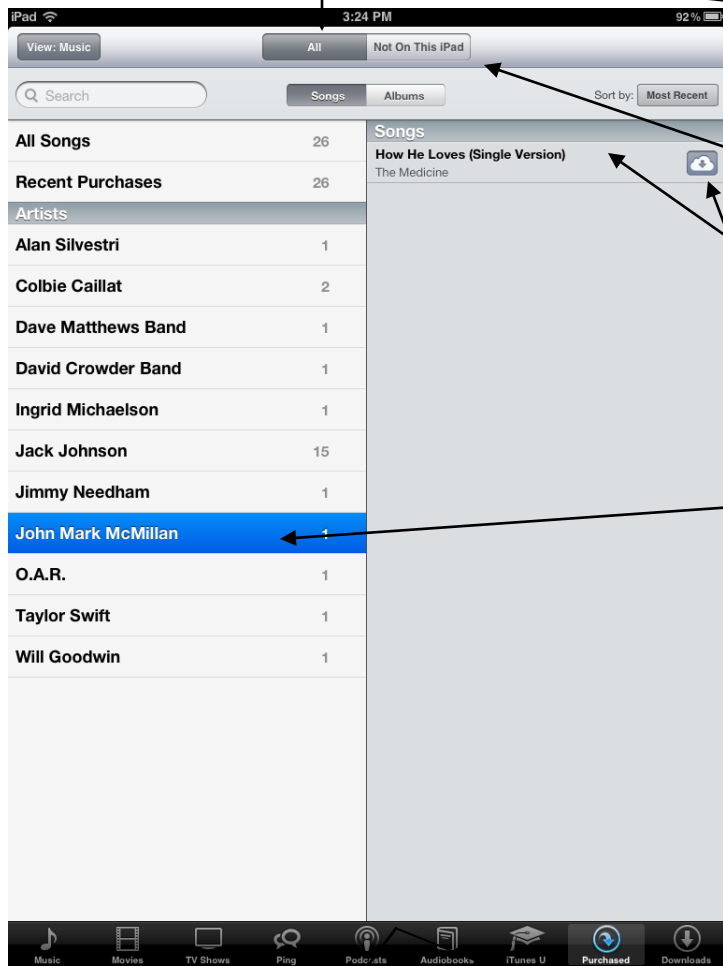
How to Reload Purchased Music and Apps to your iPad



Open iTunes to retrieve Music, or the App Store to retrieve Apps



Music: Click on the Purchased button on the bottom of the screen



To see all the music purchased for your ipad click the "All" tab. To see the ones you have purchased but are not currently on the ipad click the "Not on This iPad" tab.

A list of the Artist comes up on the left side of the screen. Select the artist. The songs from that artist appear on the right side of the screen.

Select the cloud icon with a down arrow and click. This will download the song back to your ipad.



To see all the apps purchased for your ipad click the "All" tab. To see the ones you have purchased but are not currently on the ipad click the "Not on This iPad" tab.

APPS: Open the App Store by clicking the App Store Icon as shown above. Click the "Purchased" tab. The apps currently installed on your device will show on the screen with an "installed" button. The apps that are not on the device have a cloud with a down arrow icon. Click on the cloud icon to reload the app back to your ipad.